



COMMISSION SPECIAL MEETING AGENDA

Port of Seattle Commission

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**Port of Seattle:
Creating Economic
Vitality Here**

Business Strategies:

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High-Performance Organization

Port of Seattle
Des Moines City Hall
21630 11th Ave S, Suite C
Des Moines, WA 98198

SPECIAL MEETING

**Please note: Item 9a will be taken up
Immediately after the Unanimous Consent Calendar.**

Date: September 25, 2012

ORDER OF BUSINESS

- 12:00 noon 1. Call to Order
Recess to:
2. Executive Session, if necessary*
- 1:00 p.m. Call to Order or reconvene to Open Public Session
3. Approval of Minutes
4. Special Order of Business
5. Unanimous Consent Calendar**
6. Division, Corporate and Commission Action Items
7. Staff Briefings
8. New Business
9. Policy Roundtables
10. Adjournment

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES

Approval of the minutes of the regular meeting of August 7, 2012.

4. SPECIAL ORDER OF BUSINESS

None.

5. UNANIMOUS CONSENT CALENDAR**

Notice: There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.

None.

PUBLIC TESTIMONY: The Commission will take public testimony at this time consistent with the procedures noted at the bottom of this agenda.

* An Executive Session may be held at any time after the convening time, if necessary.

** Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

*** Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- a. Authorization for the Chief Executive Officer to (1) design and prepare construction documents for the demolition of a cargo building (Building 2) and for the enlargement of the hardstand in the Cargo 2-West area in the amount of \$830,000; and (2) terminate the lease, containing two cargo buildings in the Cargo 1 and Cargo 2 areas currently owned by ProLogis (formerly AMB) at Seattle-Tacoma International Airport, at a cost not to exceed \$1,580,000 (CIP #C800247). ([memo](#), [attachment a](#), [attachment b](#), and [attachment c enclosed](#))
- b. Authorization for the Chief Executive Officer to design and prepare construction documents for the Cargo 6 Enhancements at Seattle-Tacoma International Airport. The amount of this request is \$480,000. The total estimated cost of the project is \$6,478,000 (CIP #C800390). ([memo](#), [attachment a](#), [attachment b](#), [attachment c](#), and [attachment d enclosed](#))

7. STAFF BRIEFINGS

- a. Capital Improvement Projects for the Second Quarter. ([memo](#), [report](#), and [PowerPoint enclosed](#))

8. NEW BUSINESS**9. POLICY ROUNDTABLE**

- a. Small Business Briefing and Policy Roundtable. ([memo](#) and [PowerPoint enclosed](#))

10. ADJOURNMENT**PUBLIC TESTIMONY PROCEDURES**

The Port Commission will take public testimony after the unanimous consent agenda before considering action items or staff briefings, under new business, or during a public hearing. Any person wishing to speak must sign up to testify, identify the specific agenda item or topic they are addressing, and indicate whether they support or oppose the item. Public testimony will normally be limited to two minutes for individuals and representatives of organizations and is at the discretion of the Chair. In the interest of time, the Chair may limit the number of persons speaking on any topic, may further limit the time allotted to each person, or may limit testimony to those with new information to present. Written comments for any agenda item may be submitted to Commission Records staff at any time during the meeting for distribution to Commissioners and inclusion in the meeting record. The Port Commission does not engage in dialogue with testifiers during public meetings; however, questions or requests for information or documents may be made separately from the public meeting. All testimony is digitally recorded and made available via the Port's website and becomes a public record subject to disclosure under Washington's Public Records Act (RCW 42.56). The identity of each testifier will be noted in the minutes of the public meeting.